

Purchase Officials Supplies - Return/Exchange Form

To obtain a free return shipping label click below. In the email please include the items you are returning and your full name & mailing address. A return label will be emailed to you within 1 business day.

[Click To Request a Return Label](#)

If this link does not work you can send an email to returns@purchaseofficials.com.

After emailing to request your return label please print and fill out this form to help expedite your return.

Returns/exchanges will not be accepted 30 days after purchase. **Items being returned MUST be in new and re-sellable condition with the tags still attached (if applicable).** Purchase Officials will not accept items that have been used, worn or laundered. **Compression undergarments cannot be returned or exchanged. TO EXPEDITE YOUR EXCHANGE, PLEASE CONSIDER ORDERING NEW ITEMS ONLINE AND SENDING BACK UNWANTED ITEMS FOR REFUND.**

How to return or exchange items:

1. Verify the item(s) being returned or exchanged meet the guidelines listed above.
2. Fill out the information below fully and completely.
3. Ship your package with a copy of the original receipt to the address listed above.

*Purchase Officials will not be responsible for any items lost or damaged during returned shipping. We recommend obtaining tracking information for your records.

Return/Exchange Information

Name: _____

Address: _____

City, State, Zip: _____

Daytime Phone: _____

Items being returned/exchanged (use separate sheet if necessary & please check appropriate box below)

*All refunds will be issued to the original form of payment. You do not need to include your credit card information.

Quantity	Item #	Color	Size	Return	Exchange	Description
Example (1)	ST-5131	Navy	XL		√	Navy XXL Umpire Shirt

Items needed in exchange (use separate sheet if necessary)

Quantity	Item #	Color	Size	Description
Example (1)	ST-5131	Navy	XXL	Navy XXL Umpire Shirt